



External Preliminary Report of an Institutional COVID Outbreak

- To report a suspect or confirmed outbreak, contact the Timiskaming Health Unit (THU) during business hours (Mon-Fri 8:30am -4:30pm) at 1-866-747-4305 or for after hours (after 4:30pm or on weekends) at 1-705-647-3033
- Please **FAX** this preliminary report within 24 hours of declaring an outbreak to the confidential fax number **705-647-5779**

Initial Notification

Date Submitted toTHU:

Outbreak Information	
Outbreak #:	
Date outbreak reported to Health Unit:	Date of onset of illness of first case:

Institutional Information	
Institution name:	
Address:	
City/Town:	Postal code:
Phone #:	Fax #:
Outbreak coordinator name (FACILITY):	
After hours contact information:	

			Residents/ Patients	Staff ♦				
Total # in institution								
Total # in affected area/unit*								
Total # in institution vaccinated prior to outbreak**								
0 DOSES								
1 DOSE								
2 DOSES								
3 DOSES								
4 DOSES								
Total # in affected area/unit vaccinated prior to outbreak								
Total # of cases								
# Cases admitted to hospital								
# Cases with pneumonia †								
# Deaths among cases								

Specimens NOT Submitted Quantity: _____ Date: _____

*The total number in affected area/unit refers to the total population at risk of developing disease (i.e.# of people in the affected unit).
 **If this information is not available, especially for large institutions (i.e. acute care hospitals), the total # of individuals that were vaccinated in the affected area/unit can be reported.
 †This refers to the # of pneumonia cases that have been confirmed by chest x-ray.
 ♦ Staff: All persons who carry on activities in the facility including employees, nurses, students, medical house staff, physicians, contract workers and volunteers.
 Note: Vaccinated refers to the influenza vaccine the staff/resident received during the current influenza and respiratory infection season. However, if the vaccination is received within 2 weeks of the onset of the current outbreak it doesn't count towards the statistics captured above